

**Arizona Criminal Justice Commission Minutes
January 23, 2020**

A public meeting of the Arizona Criminal Justice Commission convened on January 23, 2020, at the Arizona Criminal Justice Commission, 1110 W. Washington, Suite 250, Phoenix, AZ 85007.

Members Present

Sheila Polk, Chairperson, Yavapai County Attorney
Allister Adel, Maricopa County Attorney
Mark Brnovich, Attorney General, Paul Ahler representing
David Byers, Director, Administrative Office of the Courts
Sean Duggan, Chief, Chandler Police Department
Barbara LaWall, Pima County Attorney, by phone
Greg Mengarelli, Mayor, City of Prescott, Debora Black representing
Frank Milstead, Director, Department of Public Safety, Amber Sliwiniski representing
Mark Napier, Pima County Sheriff, by phone
Paul Penzone, Maricopa County Sheriff, Rick Morris representing
David Sanders, Pima County Chief Probation Officer
Daniel Sharp, Chief, Oro Valley Police Department
David Shinn, Director, Department of Corrections, Joe Profiri representing
Steve Stahl, Chief, City of Maricopa Police Department, Law Enforcement Leader

Staff Present

Andy LeFevre, Executive Director
Tony Vidale, Deputy Director
Molly Edwards, Public Information Officer
Heather Bohnet, Program Manager
Patty Hatvick, Finance Manager
Marc Peoples, Program Manager
Wendy Boyle, Program Project Specialist
Jillian Ware, SAC Director

Members Absent:

Joe Brugman, Vice-Chairperson, Chief, Safford Police Department
C.T. Wright, Chair, Board of Executive Clemency

I. Call to Order, Roll Call and Pledge of Allegiance

The meeting was called to order by Chairperson Sheila Polk at 1:30 pm. Roll call was taken, a quorum was declared, and the Pledge of Allegiance recited.

II. Minutes of the November 21, 2019 Meeting

Chairperson Polk called for a motion on the minutes for the Commission meeting held on November 21, 2019. Commissioner David Byers entered a motion to approve the minutes. The motion seconded by Commissioner Daniel Sharp was unanimously approved by the Commission.

III. Election of a Chairperson and Vice-Chairperson

Executive Director Andy LeFevre reviewed that at the last Commission meeting, the nomination period for the position of Chairperson and Vice-Chairperson opened; the Commission voted on allowing both seats to serve an additional two-year term. Commissioner Sheila Polk expressed interest in continuing as the Chairperson.

Executive Director LeFevre called for a motion to open the nomination for Chairperson. Commissioner David Byers entered a motion to open the nomination for Chairperson, and the Commission unanimously approved the motion seconded by Commissioner Daniel Sharp. Executive Director LeFevre called for the motion of the Chairperson nominations. Commissioner Sharp entered a motion to nominate Commissioner Sheila Polk as the Chairperson of the Commission. Commissioner Steve Stahl seconded the motion. Executive Director LeFevre called for additional nominations, and there were none. Executive Director LeFevre called for a motion to close the nominations for Chairperson. The Commission unanimously approved the motion made by Commissioner Byers, seconded by Commissioner Sharp, to close the nominations for Chairperson.

Executive Director LeFevre called for a motion to elect Commissioner Sheila Polk as the Chairperson. Commissioner Sharp entered a motion to elect Commissioner Sheila Polk as the Chairperson of the Commission, seconded by Commissioner Byers and was unanimously approved by the Commission. Executive Director LeFevre congratulated Commissioner Sheila Polk on being newly elected as Chairperson.

Executive Director LeFevre called for a motion to open the nomination for the Vice-Chairperson. Designee Debora Black entered a motion to open the nomination for Vice-Chairperson. The motion seconded by Commissioner Sean Duggan was unanimously approved by the Commission. Executive Director LeFevre discussed that Sheriff Mark Napier expressed interest in the position and Commissioner Sharp as a proxy for Commissioner Brugman nominated Chief Steve Stahl. Executive Director LeFevre called for a motion to close the nominations for Vice-Chairperson. The Commission unanimously approved the motion made by Commissioner Sharp, seconded by Designee Rick Morris, to close the nominations for Vice-Chairperson. Executive Director LeFevre handed out paper ballots for the Commissioners, and in turn, the results were in favor of eight votes for Commissioner Stahl and six in favor of Commissioner Napier. Executive Director LeFevre congratulated Commissioner Stahl on being newly elected as Vice-Chairperson.

IV. Executive Director's Report

1. Staff and Program Updates

ACJC chose Dorothy Davis as the legislative intern and Brook Yearin as the SAC intern this semester. There are currently three staff vacancies at ACJC in SAC, finance, and victim services, as well as three vacancies on the Commission for a sheriff, county supervisor, and retired judge. ACJC is updating the website, creating a visual interface for data using the Tableau tool, renovating the final stages of the grant management system to build efficiency tools for grants currently in the system, and contracting with DocuSign by using a paperless grant system using electronic signatures.

2. Finance Update

Patty Hatvick reviewed the financials as of December 31, 2019, that includes the state and federal funds.

V. A. Executive Committee

1. Update on the activities of the Executive Committee

Chairperson Polk encouraged the Commissioners to sign up for a standing committee to understand the work of the Commission better.

2. Update on Statistical Analysis Center Activities

Jillian Ware informed the Commission that 180 schools have signed up thus far for the 2020 Arizona Youth Survey. For reporting requirements, the published Fill the Gap report is on the website, and the prepared Sexual Assault report is ready for posting. The Epidemiology Workgroup last met on 10/2019 and ACJC, ASU Southwest Interdisciplinary Research Center, and Governor's Office of Youth, Faith, and Family are making further progress on a draft report looking at the relationship between substance use and trauma among the youth. SAC is currently underway with three projects for the state justice and statistic FY18 grant. They include the updated community data portal on the website using the Tableau interface, reviewing Arizona's recidivism rates, and the impact of failure to appearing and missing dispositions in the Arizona Computerized Criminal History.

B. Drug, Gang & Violent Crime Control Program

1. Update on the activities of the Drug, Gang & Violent Crime Control Committee

Tony Vidale explained two items for the Drug, Gang, and Violent Crime Control program. First, the state FY21 Drug, Gang, and Violent Crime Control Grant will increase by \$100,000 over the state FY20 grant; however, the President's proposed federal budget for the Byrne Grant for federal FY20 is reduced by \$18M. Arizona's allocation is based on a formula and will depend on changes in population and related crime. Second, the RSAT federal 2020 grant is flat from FY19, where the state received about \$700,000 in grant funds.

C. Crime Victims

1. Update on the activities of the Crime Victims Committee

Commissioner Steve Stahl stated the Committee met on January 16, 2020.

2. FY 2021 Grant Program Funding Level

Heather Bohnet reported that based on revenue projections, the proposal is to make the available funding level for FY 2021 set at \$200,000 for the Crime Victim Assistance Grant Program contingent upon legislative approval. Ms. Bohnet directed the Commission to Table VS-1 in the agenda showing all ACJC victim services program areas and funding sources for FY 2020 and estimates for FY 2021. The funding recommendation has significantly decreased from the FY20 program size at \$750,000. Ms. Bohnet also spoke that the Committee considered the decrease in the program size due to the significant decrease in funding revenue for the victims' compensation and assistance revenue, as well as weighed the option to suspend the victim assistance grant program for FY2021. After review and discussion, Commissioner Stahl entered a motion to approve the funding for the Crime Victims Assistance Grant Program for FY 2021 set at \$200,000, seconded by Designee Rick Morris; the Commission approved the motion with one dissenting vote by Commissioner David Byers.

3. FY 2021 Grant Program Funding Priorities

Heather Bohnet presented the recommendation for funding of the FY 2021 Crime Victim Assistance Grant Program by the funding tier structure on page 18 of the agenda. Commissioner Stahl entered a motion to approve the funding for the Crime Victim Assistance Grant Program for FY 2021 awarded to fund projects identified as VOCA Assistance ineligible, for a period beginning July 1, 2020, and ending June 30, 2021, and that priority be given to projects to support Personnel Service and Employee Related Expenses. The motion seconded by Commissioner Sharp was unanimously approved by the Commission.

D. Information Technology Systems Improvement

1. Update on the activities of the Information Technology & Systems Improvement Committee

Commissioner David Byers and Marc Peoples discussed the AZPOINT project and some of the challenges that occurred. There were data quality issues with each case management system, and a contingency plan had to be put in place. Staff was able to assist in correcting the data issues and the new system, and it is now operational. The AZPOINT system three objectives are 1.) Provide the plaintiff access to the court to fill out the petition online in a private setting, 2.) Make the process more effective, and 3) Make the system more efficient.

E. Legislative

1. Update on the activities of the Legislative Committee

Commissioner David Sanders reported a joint meeting of the Executive and Legislative Committees would meet on January 31, 2020, and agreed to meet every other Friday. The Committee's charge is to determine what items of legislation to support, oppose, and remain neutral or monitor and take no action on items.

2. ACJC Data Collection Bill

Molly Edwards provided amendments to the proposed language to the H2227 Criminal Justice Commission Data Collection bill from "may" to "shall" requiring agencies to submit necessary data to ACJC when needed. Staff requested direction to proceed with the language as is, make amendments during the Committee and proceed forward with the language or squash the bill. The Commission agreed to table and have staff present amendments to the Executive and Legislative Committee meeting for review and discussion.

3. Review of Introduced Bills

Ms. Edwards provided a Bill Tracklist for the Commission to review that included ACJC priority bills, bills that place a requirement on ACJC, or lists ACJC, and bills recommended to oppose or monitor. Chairperson Polk recommended that staff monitor the bills for now and to watch and see if some are assigned as they move forward and become more involved.

VI. Commission Member Summaries of Current Events

Commissioner Sharp addressed the Commission that his retirement date with Oro Valley Police Department is February 21, 2020.

VII. Call to the Public

Chairperson Polk made a call to the public, and no member of the audience addressed the Commission.

VIII. Date, Time and Location of Next Meeting

The next Arizona Criminal Justice Commission meeting takes place at 1:30 pm on **Thursday, March 26, 2020**, at 1110 W. Washington, Suite 250, Phoenix, AZ 85007.

IX. Adjournment

The meeting adjourned at 3:30 pm.

Respectfully submitted,



Andrew LeFevere
Executive Director

Studio recording is available upon request.